



MEMORANDUM

TO: Prospective Bidders

FROM: Johnna M. Allen, Purchasing Director

RE: Request for Proposal - #026-17

DATE: December 19, 2017

Enclosed you will find the necessary information for preparing and submitting your proposal concerning **Professional Services for Multimodal Traffic Study and Redevelopment Plan, Desoto River District, for the Rome-Floyd Metropolitan Planning Organization** for the City of Rome Georgia.

The deadline for submitting your proposal is **January 18, 2018 at 11:00 a.m.**

If you have further questions, please e-mail any inquiries to Johnna Allen at jallen@romegeorgia.us. All questions and answers will be posted on the website www.romefloyd.com. It will be the responsibility of interested parties to visit the website frequently to insure receipt of any new information that may be made available.

Johnna M. Allen
Purchasing Director

INSTRUCTIONS FOR BIDDERS

I. Bids must be received by **January 18, 2018 at 11:00 a.m.**

II. Bids must be delivered to:

City of Rome
Attn: JOHNNNA M. ALLEN
601 Broad Street
P.O. Box 1433
Rome, Georgia 30162

III. Bids must be sealed and marked:

**“026-17 – Professional Services for Multimodal Traffic Study and Redevelopment
Plan, Desoto River District”**

IV. Bids must be complete and include:

- A. Completed Bid Proposal Form
- B. Executed Bidder’s Declaration
- C. Executed Certificate of Non-Discrimination
- D. Executed Affidavit of Non-Collusion
- E. Prompt Payment Affidavit
- F. Request for Taxpayer I.D. Number
- G. Drug-Free Workplace Certification
- H. E-Verify Compliance Affidavit
- I. SAVE Compliance Affidavit

All bids submitted shall be subject to acceptance or rejection and the City of Rome specifically reserves the right to accept or reject any or all bids, to waive any technicalities and formalities in the bidding.

Bidder shall submit all required forms and information simultaneously with sealed bids, which forms and information become a part of the property of the City of Rome and will not be returned to bidders unless a written request to withdraw is received prior to **January 18, 2018 @ 11:00 a.m.**

V. Payment:

When contracts are awarded, payment by the City of Rome will be the normal 30-day cycle. However, the City does make every effort to honor all discounts.

REQUIREMENTS FOR BIDDERS

These items apply to and become a part of the terms and conditions of the bidders bid. Any exceptions must be in writing.

Notice is hereby given that the City of Rome will receive sealed bids from interested parties until **January 18, 2018 at 11:00 a.m.** at its offices located at 601 Broad Street, Rome, Georgia 30161.

Any bids received thereafter will not be considered.

Bids will be publicly opened and read at the City of Rome Purchasing Department located at 601 Broad Street on the day and at the hour specified

The purchaser may be consider as non-responsive, any bid in which there is an alteration of, or departure from the bid form hereto attached.

The bid will be awarded to the lowest reliable bidder complying with the conditions of the invitation for bid. The bidder to whom award is made will be notified at the earliest possible date. The purchaser reserves the right to reject the bid of a bidder who has previously failed to perform properly or complete on time, contracts of a similar nature, or the bid of a bidder who, in the sole opinion and discretion of the purchaser is not in a position to perform the contract, or whose name appears on the United States Comptroller General's list of ineligible contractors.

Bids may be withdrawn by written or faxed request, provided such withdrawals are received prior to bid opening date.

NOTE: Unless stated on the bid form the bid submitted will assume all specifications will be met. Please note on the bid form all exceptions.

**REQUEST FOR QUALIFICATIONS/ PROPOSALS
PUBLIC NOTICE**

QUALIFICATIONS/PROPOSAL #026-17

Professional Services for Multimodal Traffic Study and Redevelopment Plan, Desoto River District, for the Rome-Floyd Metropolitan Planning Organization

The City of Rome, Georgia is accepting Statements of Qualifications/Proposals from qualified firms to provide Professional Services for a multimodal traffic study and redevelopment plan of the DeSoto River District for the Rome-Floyd Metropolitan Planning Organization (MPO). Interested parties must be prequalified with the Georgia Department of Transportation. Only Georgia Department of Transportation prequalified consultants will be considered. Information regarding prequalification can be obtained by contacting the Georgia Department of Transportation Prequalification office: <http://dot.ga.gov/doingbusiness/prequalification>. The City of Rome reserves the right to accept, reject, and/or negotiate any or all proposals.

Interested parties may receive a copy of the proposal package by logging on to the City of Rome Georgia Website at www.romefloyd.com or by contacting the City of Rome Purchasing Department at 706-236-4410. All questions regarding the proposal should be sent via e-mail to Johnna Allen at jjallen@romega.us. All questions and answers will be posted on the City/County website. It is the responsibility of interested parties to visit the site regularly to view any new information that may be posted.

This project is partially funded with Federal and State funds. Submitting firms must comply with all regulatory requirements included in this solicitation.

Proposals shall be received until **January 18, 2018 at 11:00 a.m.** in the City of Rome Purchasing Department, City Hall, 601 Broad Street, Rome, Georgia 30161, at which time and place all proposals will be publicly opened and acknowledged.

CITY OF ROME, GEORGIA

By: Johnna Allen

Purchasing Director

INSTRUCTIONS

Request for Proposal/Qualifications #026-17

Professional Services for Multimodal Traffic Study and Redevelopment Plan, Desoto River District, for the Rome-Floyd Metropolitan Planning Organization

Background

The City of Rome/Floyd County Planning Department will be using PL Grant funding for the Multimodal Traffic Study and Redevelopment Plan, DeSoto River District. A summary of the consulting functions desired is included in the scope of services.

Introduction

In 2012, Rome's Downtown Development Authority included the Desoto/River District in its Downtown Master Plan. The District was identified as an area ready for high density, urban redevelopment due to its proximity to downtown Rome and existing development that includes a hospital, and three recreational facilities. Since then, the planning staff has mapped land uses and existing transportation facilities in the District to develop a list of goals and objectives for further study.

The Multimodal Traffic Study would analyze the current infrastructure and traffic flow of the area north of Downtown Rome bound by Turner McCall Boulevard, Shorter Avenue, Shorter College, the Coosa River and the Oostanula River with the intent of creating the Redevelopment Plan that would guide the construction of transportation improvements within the district.

Goals

1. Maximize available centralized and shared parking spaces whether public or private without eliminating development opportunities
2. Ensure safe, accessible, convenient pedestrian facilities throughout the area
3. Provide a land use, and redevelopment plan.
4. Connect bike, pedestrian, and traffic facilities with existing, adjacent networks
5. Develop this plan with public input to ensure that this space is attractive, convenient, and an asset to the community

Objectives

1. Use the opportunity of the district and the direction for public participation to formulate a transportation/redevelopment plan.
2. Determine where additional on-street parking can be striped based on Right-Of-Way width, and the need for other facilities such as bike lanes, sidewalks, traffic lanes, etc.
3. Inventory publicly owned property for possible siting of structured parking and potential for shared parking

4. Inventory privately owned property for potential leased/shared parking – for example, churches with extensive paved parking lots
5. Evaluate public streets for closure, one-way designation, intersection flaring etc. to promote access to all parcels and uses
6. Prioritize where sidewalks, ADA ramps, crosswalks, and signalization should be provided or improved
7. Locate transit stops and prioritize projects to ensure safety of users
8. Determine where sharerows, dedicated bike lanes, and bike storage can be located on public land and ROW
9. Find best ways to connect bike and pedestrian facilities with the existing network
10. Evaluate connection of streets with the surrounding street network
11. All evaluation and development of transportation facilities should accommodate streetscape

Scope of Services

The following outlines the services required and completed by December, 28, 2018. The successful firm will provide the following services as required by this request for proposal.

- A. Facilitate two stakeholder meetings, one to develop a list of transportation issues and opportunities for the DeSoto River District in Rome, Georgia; and one to solicit comments on the draft of the Redevelopment Plan.
- B. Traffic Counts at locations to be determined, within the study area and at the approach to signalized intersections.
- C. Prepare and present a draft of the Redevelopment Plan including maps and other graphics to be determined by the Rome-Floyd County Planning Department Staff. After completion and approval, provide at least three (3) hardcopies and a copy in a reproducible electronic format.
- D. Facilitate one public presentation to present the findings and the proposed 2017 **Multi-modal Traffic Study and Redevelopment Plan, DeSoto River District**; and to summarize public comments for the staff.

The notes prepared after each meeting must be comprehensive and in compliance with the requirements of the Georgia Department of Transportation stated below:

“The undersigned certify that the provisions of Sections 45-10-20 through 45-10-28 of the Official Code of Georgia Annotated, relative to conflict of interest, have been complied with in full.

It is further agreed that the DESIGNATED AGENCY shall comply with the regulations for Compliance with Title VI of the Civil Rights Act of 1964 as amended, and 23 CFR 200.

The undersigned certifies that it is the DESIGNATED AGENCY and it is eligible to receive the Federal funding assistance provided for in this Agreement.

The undersigned certify that the Provisions of Section 50-24-1 through 50-24-6 of the Official code of Georgia Annotated, "Drug-Free Workplace Act", have been complied with in full."

Submittal Requirements

Each response must include six (6) copies of the Proposal, enclosed in a sealed envelope or box, addressed to City of Rome Georgia, Ms. Johnna Allen, Purchasing Director, 601 Broad Street, Rome, Georgia, 30161, and labeled "**Multimodal Traffic Study and Redevelopment Plan, Desoto River District**" Proposal #026-17". Proposals shall be received until **11:00 a.m. on January 18, 2018** in the City of Rome Purchasing Department at City Hall, 601 Broad Street, Rome, Georgia 30161, at which time and place all proposals will be publicly opened and acknowledged.

Qualifications and Experience

Proposals must provide the following information to establish the firms' qualifications and experience:

- 1) A brief description of the firm, including a short history of the company, comments regarding the type of work normally performed by the company; a summary of the firms experience with local government transportation planning; the size of the company's professional, technical, and support staff; the resources that are available to the company pertinent to the Proposal; and the number of years the company has been in existence.
- 2) Certification that the firm, its officers, or any predecessor companies are not under any part of the Bankruptcy Act nor ever filed under the Bankruptcy Act within the previous seven years.
- 3) Provide a listing of relative experience with projects and related services similar in nature, with emphasis on projects similar in scope or characteristic to that proposed for the City of Rome Georgia.
- 4) Provide a minimum of three references from previous work activities with local governments. Provide the name of a contact person with a telephone number or other contact information.
- 5) Provide a summary of qualifications, specific and general, of the firm and the resume of the person to be assigned to the project.

Cost Proposal

The cost proposal should include a Lump Sum Cost with itemized billing, including an hourly billing rate schedule for all staff positions that are anticipated to be involved in the project. The Proposal should state any service that will not be provided but may be necessary to complete all activities as required by this Requests for Qualifications/Proposal. Invoicing will be after implementation and acceptance by the Rome-Floyd County Planning Department.

Insurance

Before any work begins, the successful firm must provide a certificate of Insurance in the amount of \$2,000,000 in liability coverage with the City of Rome listed as the additionally insured.

Questions and Interpretations

No inquiries or interpretation of meaning concerning this Request for Proposal will be made to any interested party orally. Every inquiry or request for interpretation should be made in writing via e-mail. All inquiries and requests for interpretation should be sent via e-mail to Johnna Allen at jallen@romega.us. All questions and answers will be posted on the website www.romefloyd.com; click on administration and then BIDs & RFPs. It will be the responsibility of interested firms to periodically check the website for any new information.

Scoreable Mandatory Requirements

After submitted proposals are reviewed, scoring will be according to the following evaluation criteria:

1. All proposals will be evaluated individually on their technical merits prior to examining the price.
2. The technical evaluation will consist of a qualitative review of the following factors, each with a 10 point maximum:
 - a. History and experience of the submitting firm abilities and experience of the individuals and/or firms that will be providing the services. (10 Points)
 - b. Capability to provide required services in a timely manner. (10 Points)
 - c. References--- GDOT projects only, provide the name and contact information of at least (3) three references (10 Points)
 - d. Provide examples of Urban Transportation projects of a similar nature that the firm or firm personnel has completed in the last 24 months (10 Points)
 - e. Proposed implementation schedule (10 Points)
 - f. Budget---Ability of amount submitted to fit into the existing operations budget. (10 Points)

Evaluation and selection process

The proposal will be evaluated in compliance with the Brooks Act.

Proposals will be evaluated by a team consisting of key City of Rome, Georgia, staff members. Team members will review the proposals individually and collectively to determine total points, and rank them accordingly.

The team may choose to interview the top three candidates or more.

It is the policy of the City of Rome to prohibit discrimination against any person or business in pursuit of business opportunities on the basis of race, color, sex, religion, national origin or geographic location, and to conduct its contracting so as to prevent such discrimination. The submittal of the Request for Proposal/Qualifications must describe the firm's plan to utilize disadvantaged, minority owned and woman owned business enterprises in the executing the project if the opportunity is present. Proposed staff and team members must be the actual project resources who will serve the City on this project.

Submitting firms should notify the City of any real or perceived conflict of interest that may exist.

BIDDERS DECLARATION

The bidder understands, agrees and warrants:

- That the bidder has carefully read and fully understands the full scope of the specifications.
- That the bidder has the capability to successfully undertake and complete the responsibilities and obligations in said specifications.
- That the bidder has liability insurance and a declaration of insurance form is included in the bid package.
- That this bid may be withdrawn by requesting such withdrawal in writing at any time prior to **January 18, 2018 @ 11:00 AM** but may not be withdrawn after such date and time.
- That the City of Rome reserves the right to reject any or all bids and to accept that bid which will, in its opinion, best serve the public interest. The City of Rome reserves the right to waive any technicalities and formalities in the bidding.
- That by submission of this bid the bidder acknowledges that the City of Rome has the right to make any inquiry or investigation it deems appropriate to substantiate or supplement information supplied by the bidder.
- If a partnership, a general partner must sign.
- If a corporation, the authorized corporate officer(s) must sign and the corporate seal must be affixed to this bid.

BIDDER:

Name

Title

Name

Title

AFFIX CORPORATE SEAL (If Applicable)

BID FORM

TO: City of Rome – Purchasing Department
ATTN: JOHNNNA M. ALLEN
P.O. Box 1433
601 Broad Street
Rome, Georgia 30162-1433

“026-17 – “Professional Services for Traffic Study & Redevelopment Plan

Quantity	Description	Unit Price
1	Professional Services Fee	\$ _____

All bids submitted shall be subject to acceptance or rejection and the City of Rome specifically reserves the right to accept or reject any or all bids, to waive any technicalities and formalities in the bidding.

The undersigned understands that any conditions stated above, clarifications made to the above or information other than that requested should be under separate cover and to be considered only at the discretion of the Purchasing Department.

_____ Name of Individual, Partner Or Corporation	_____ Company
_____ Title	_____ Address
_____ Authorized Signature	_____ City, State, Zip Code

Company phone number

Please Attach Company’s Contact Business Card:

CERTIFICATE OF NON-DISCRIMINATION

In connection with the performance of work under this contract, the bidder agrees as follows:

The bidder agrees not to discriminate against any employee or applicant for employment because of race, creed, color, sex, national origin, ancestry or disability. The vendor shall take affirmative action to insure that employees are treated without regard to their race, creed, color, sex, national origin, ancestry or disability. Such action shall include, but not be limited to the following: employment, upgrading, demotion, transfer, recruiting or recruitment, advertising, lay-off or termination, rates of pay or other compensation and selection for training, including apprenticeship.

In the event of the bidder's non-compliance with this non-discrimination clause, the contract may be canceled or terminated by the City of Rome. The bidders may be declared, by the City of Rome, ineligible for further contracts with the City of Rome until satisfactory proof of intent to comply shall be made by the vendor.

The bidder agrees to include this non-discrimination clause in any sub-contracts connected with the performance of this agreement.

BIDDER

SIGNATURE

TITLE

NON-COLLUSION AFFIDAVIT

The following affidavit is to accompany the bid:

STATE OF

COUNTY OF

Owner, Partner or Officer of Firm

Company Name, Address, City and State

Being of lawful age, being first duly sworn, on oath says that he/she is the agent authorized by the bidder to submit the attached bid. Affidavit further states as bidder, that they have not been a party to any collusion among bidders in restraint of competition by agreement to bid at a fixed price or to refrain from bidding; or with any office of the City of Rome or any of their employees as to quantity, quality or price in the prospective contract; or any discussion between bidders and any official of the City of Rome or any of their employees concerning exchange of money or other things of value for special consideration in submitting a sealed bid for:

FIRM NAME _____

SIGNATURE _____

TITLE _____

Subscribed and sworn to before me this _____ day of _____ 20_____

NOTARY PUBLIC

STATE OF GEORGIA PROMPT PAY ACT AFFIDAVIT

THIS AFFIDAVIT IS TO ACCOMPANY THE BID

GEORGIA PROMPT PAY ACT: The Georgia Prompt Pay Act was enacted by the General Assembly in 1994 and took effect January 1, 1995. This act requires owners to pay contractors within 15 days of receipt of a pay request by the owner or the owner's representative. If payment is not made the owner shall pay the contractor 1% per month interest on the delayed payment. Additionally, the contractor must pay subcontractors within 15 days of receipt of payment from the owner.

This Act is Code Section 13-11-1 (Georgia Laws of 1994, p. 1398 par. 4)

Firm Name: _____

Signature: _____

Title: _____

Subscribed and Sworn to before me this _____ day of _____, 20_____

Notary Public

Request for Taxpayer Identification Number and Certification

**Give Form to the
 requester. Do not
 send to the IRS.**

Print or type See Specific Instructions on page 2.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. <input type="checkbox"/> Other (see instructions) ▶ _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>
	5 Address (number, street, and apt. or suite no.)	Requester's name and address (optional)
	6 City, state, and ZIP code	
	7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)											
Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i> on page 3.											
Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2" style="text-align: center;">Social security number</td> </tr> <tr> <td style="text-align: center;">[] [] [] [] - [] [] - [] [] [] []</td> <td></td> </tr> <tr> <td colspan="2" style="text-align: center;">or</td> </tr> <tr> <td colspan="2" style="text-align: center;">Employer identification number</td> </tr> <tr> <td style="text-align: center;">[] [] [] [] [] [] [] [] - [] [] [] [] [] [] [] []</td> <td></td> </tr> </table>	Social security number		[] [] [] [] - [] [] - [] [] [] []		or		Employer identification number		[] [] [] [] [] [] [] [] - [] [] [] [] [] [] [] []	
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Part II Certification	
Under penalties of perjury, I certify that:	
1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and	
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and	
3. I am a U.S. citizen or other U.S. person (defined below); and	
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.	
Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.	
Sign Here	Signature of U.S. person ▶ _____
	Date ▶ _____

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

CITY OF ROME

DRUG-FREE WORKPLACE CERTIFICATE

By signature on this certificate, the Bidder certifies that the provisions of O.C.G.A. Section 50-24-1 through 50-24-6 related to the "Drug-Free Workplace Act" will be complied with in full. The Bidder further certifies that:

1. A drug-free workplace will be provided for the Bidder's employees during the performance of the contract; and
2. Each contractor who hires a subcontractor to work in a drug-free workplace shall secure from that subcontractor the following written certification: "As part of the subcontracting agreement with (contractor's name), (subcontractor's name) certifies to the contractor that a drug-free workplace will be provided for the subcontractor's employees during the performance of this contract pursuant to O.C.G.A. Section 50-24-3(b)(7)."

By signature on this certificate, the Bidder further certifies that it will not engage in the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana during the performance of the contract.

Bidder: _____

By: _____

Name Printed: _____

Title: _____

Date: _____

CITY OF ROME, GEORGIA
E-VERIFY COMPLIANCE AFFIDAVIT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of the City of Rome, Georgia has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A., § 13-10-91 (b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification number
(Not Required if Less than 10 Employees)

Signature (if less than 10 employees)

Date of Authorization

Name of Contractor

Name of Project

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, _____, 20____ in _____(city) _____ (state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE _____ DAY OF _____, 20_____

NOTARY PUBLIC
My Commission Expires:

CITY OF ROME, GEORGIA

SAVE COMPLIANCE AFFIDAVIT

O.C.G.A § 50-36-1(e) (2) Affidavit

By executing this affidavit under oath, as an applicant for a (n) Contract or Services, as referenced O.C.G.A. C. § 50-36-1, from the City of Rome, Georgia, the undersigned applicant verifies one of the following with respect to my application for a public benefit:

- 1) _____ I am a United State citizen.
- 2) _____ I am a legal permanent resident of the United States
- 3) _____ I am a qualified alien or non-immigrant under the Federal Immigration and Nationality Act with an alien number issued by the Department of Homeland Security or other federal immigration agency.
My alien number issued by the Department of Homeland Security or other federal immigration agency is: _____.

The undersigned applicant also hereby verifies that he or she is 18 years of age or older and has provided at least one secure and verifiable document, as required by O.C.G.A. § 50-36-1(e) (1), with this affidavit. The secure and verifiable document provided with this affidavit can best be classified as:

_____.

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. § 16-10-20, and face criminal penalties as allowed by such criminal statute.

Executed in _____ (city), _____ (state).

Signature of Applicant

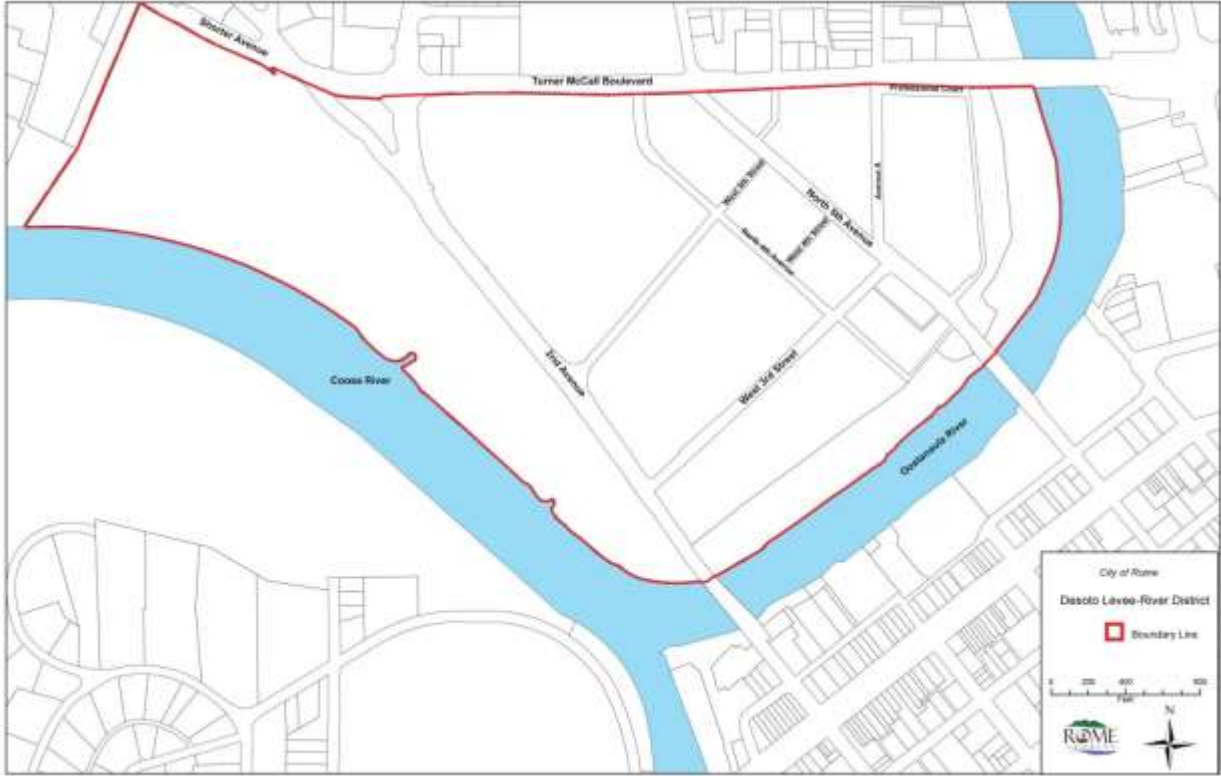
Name of Applicant Printed

SUBSCRIBED AND SWORN

BEFORE ME ON THIS THE

_____ DAY OF _____, 20_____

NOTARY PUBLIC
My Commission Expires:





Intersection of N 5th Avenue,
Avenue A and W 3rd Street

City of Rome Desoto Levee-River District

